

100% friendly



Internal Sales Coordinator - fluent in Spanish and English

Do you work structured and are you able to multitask – without losing sight and giving up on the quality of your work? Are you fluent in Spanish and English - both oral and written – and also outgoing and ready to provide an extraordinary service to our partners and international dealers? Then you may be the next member of Done by Deer's passionate team!

Done by Deer A/S is a Danish company founded in December 2014 and is located in Grauballe, north of Silkeborg. We are approx. 40 ambitious employees, who work hard to develop our beautiful lifestyle and toy concept into an international brand.

You will become part of a passionate team and will be working closely with our national but also international partners and the rest of our team. In addition, the job is very versatile and spans wide. Our everyday life is characterised by a high working speed and an informal tone.

The primary part of the job consists of

- / Primary sales backup for Spain and the Netherlands
- / Daily handling of orders, inquiries about product information, claims and delivery times, etc.
- / Provide retailers with master data, assortment lists and image materials, etc.
- / Backup for colleagues in the case of sickness, holidays etc.
- / Ensure the implementation of general procedures and processes
- / Attend international fairs if required

Professional skills

- / Minimum of 2 years experience in sales, preferably in the customer relations field within an international environment.
- / Fluent in Spanish and English (oral and written).
- / IT knowledge especially in relation to MS Office and possibly C5 or equivalent ERP system.

Personal skills

- / Strong communication and collaboration skills as well as a desire to join a company where we lift as a team.
- / Ability to work independently with a high sense of responsibility.
- / Structured, systematic, seeing opportunities and finding solutions in a fast-paced environment.
- / Responsible, outgoing and service minded – both on the telephone and among your colleagues.
- / Ready to provide extraordinary effort and see the potential of being part of a company in growth.

Any questions regarding the position will be answered by contacting team leader Vivi Enevold – telephone +45 44 22 66 03 or email vivi@donebydeer.com.

Does this sound interesting? Then send your application and CV to jobs@donebydeer.com. Please mark the application with "Internal Sales Coordinator – fluent in Spanish and English".

Please apply before June 26th, 2019.

We will invite candidates for interviews on a running basis, so please do not wait to send us your application. The position is full time and start date as soon as possible.

Done by Deer is Danish design with a distinctive graphic edge. Modern lifestyle products for babies and toddlers with a clear reference to the Scandinavian style of life. The philosophy is simple. We combine innovative design, safety and a daring use of colours to make every item outstanding!

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